

## COUNCIL PRE-MEETING

Tuesday, September 15, 2020 5:30 p.m.  
Casper City Hall - Council Meeting Room

### AGENDA

1. CALEA Contract
2. Mike Lansing Lease
3. Agenda Review

Mayor Freel began the pre-meeting session at 5:38 p.m. with Councilmembers Bates, Cathey, Hopkins, Huber, Pacheco, Powell and Mayor Freel in attendance. Absent: Johnson and Lutz.

City Manager Napier spoke about the request for contractual services in order to achieve and maintain Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation status. Council provided a thumbs up to move forward with the contract.

City Manager Napier spoke about the current lease of the Mike Lansing field and facilities, and spoke about the possible diversification of the use of the land as the City explores the next lease agreement for the facility.

Tim Cortez, Parks and Recreation Manager, provided an overview of options for seeking qualified bidders/vendors for the Mike Lansing facility lease. He indicated that staff would like to open up a request for proposals (RFP) process to see what vendors might offer and how much interest there is in leasing the property. Councilmembers asked Mr. Cortez about the following: staffing, possible non-traditional uses of the property, staff's preference, costs, enforcing fair sharing of the facility, the shorter length of the lease, and lease language regarding unacceptable management of the facility. Mr. Cortez addressed these questions and requested initial direction from Council regarding the RFP. He stated that once submittals were received, staff would then follow up with a summary of all responses for Council's consideration. City Manager Napier indicated that any comparisons of proposals would also include the costs and services that the City could provide as well. Council provided a thumbs up to begin the RFP process.

Mayor Freel asked for agenda review items. City Manager Napier spoke about two additional items that staff would like to take before the 2021 Wyoming Association of Municipalities (WAM) legislative agenda. He explained that the first item would allow local assessment district billing through counties' property taxing infrastructure, and the second item would give cities the ability to review and comment on Wyoming Department of Transportation storm water features, which cities are required to maintain. Council provided a thumbs up to presenting these items to WAM.

Mayor Freel adjourned the pre-meeting at 6:08 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor